

# Warehouse Program

## Distribution Management Curriculum Overview

### Overview

This course will prepare students for full-time or part-time competitive employment at Distribution Management in St. Peters. Training will take place on-site at Distribution Management, and students will be prepared for full- or part-time Warehouse Associate positions.

### Who is Distribution Management?

Distribution Management is a national technology, fulfillment and distribution provider specializing in automated order handling, fulfillment and shipping of small package goods.

### Students Will Learn

- » Picking with the use of a robot
- » Pack out packages ready for shipping
- » Kitting
- » Box build
- » Warehouse safety
- » Lean warehouse practices
- » Loading and unloading products
- » Inventory procedures

### Soft Skills

All Skills Center students learn in-demand soft skills needed to obtain and maintain employment. Topics will include:

- » Effective communication with supervisors and co-workers
- » Recognizing when assistance is needed and seeking support
- » Dealing with change and being flexible
- » Time management
- » Working independently
- » Controlling emotions
- » Workplace expectations
- » Work ethic
- » Social media etiquette
- » Financial literacy

### Skills Needed for Success

- » Attention to detail
- » Stamina and strong work ethic
- » Adequate fine motor skills
- » Able to communicate well and work in a team environment
- » Able to follow instructions
- » Cooperative attitude
- » Able to maintain fast and accurate production

### What Are the Work Requirements?

Students must pass a drug screen and background check through Distribution Management and have a high school diploma or equivalent. Students must be able to stand and walk for up to eight hours per shift. Students must successfully complete the training program and meet all Distribution Management hiring requirements in order to earn Warehouse Associate job offers.



Call (636) 875-5251

to learn more or arrange a tour of our facility



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